

## Governor Visit Record

<b>Date</b>	26/04/2022	<b>Governors</b>	Cathryn Hill
<b>Objectives for</b>			
To discuss health and safety across the school.			
<b>Links with School Development Plan 2021 - 2022</b>			
<b>Background preparation</b>			
Previous audit of Health and Safety had been conducted.			
<b>Scope of visit / Breadth of visit Scrutiny</b>			
<p>I met with Jordan and Patrick Ford-Hutchinson to discuss Health and Safety across the school.</p> <p>An audit was completed which followed the audit previously conducted – June 2018</p> <p>Following the audit, I visited some of the areas that were discussed in the audit and discussed arranging a follow up visit to look at specific areas.</p>			
<b>Governor Observations and Comments</b>			
<p>Jordan and Patrick were prepared for the visit with a copy of the audit available for completion throughout the visit.</p> <p>As the audit was completed, there were some areas which will require further investigation. These were identified as:</p> <ul style="list-style-type: none"> <li>• 14. Have members of staff teaching practical subjects undertaken specialist health and safety training in the last five years?</li> <li>• 17. Is the school using the CLEAPSS website to obtain advice on teaching primary science and Design &amp; Technology</li> <li>• 23. Have other risk assessments been completed for all activities involving significant risks?</li> <li>• 58. Are storage area safely organised?</li> <li>• 60. Is storage of heavy items at height avoided?</li> <li>• 74. Is vehicular access to the school grounds strictly controlled?</li> <li>• 75. Are there suitable arrangements to segregate pedestrians and vehicles?</li> <li>• 76. Is parking delineated? Is there a system for reverse parking into bays?</li> <li>• 77. Is there a safe system for vehicles for reversing?</li> <li>• 78. Has the safeguarding and security checklist and risk assessment been completed?</li> </ul>			

- 86. Is the playground in good order? (look for pot holes, gravel, trip hazards and uneven surfaces – indicate type of surface)
- 88. Are weekly visual inspections being carried out between the annual inspection?

A follow up meeting is planned to address points 14, 17 and 23 between myself, Patrick Ford Hutchinson and subject teachers.

Inspections of storage 4 highlighted the risks associated with points 58 and 60. Discussions with Jordan highlighted that due to a lack of storage area, there is no other space to store the items within storage 4.

Jordan discussed how a new fence is being installed during the summer holidays which will allow some control of pedestrians when accessing the school. A discussion between Patrick and Jordan will be facilitated to address issues: 74, 75, 76 and 77.

The objects that were identified within point 86 have already been highlighted as issues and I am aware that there have been discussion and plans being addressed to try and tackle the issues. Although these issues have been identified within the audit, overall, the school is doing very well in terms of health and safety. Some of the issues can be addressed with a follow up visit and others would require alternative accommodation or building work to be completed. These would be the more challenging issues to be addressed.

I would like to thank Jordan and Patrick for their input during the visit.

**Issues to be raised with the Full Governing Body (if any) n/a**

**Plans for Follow-up Visit**

Follow up visit to look at the use of Risk Assessments within the curriculum.

**Date reviewed at FGB**