

## Governor Visit Record

<b>Date</b>	7 <sup>th</sup> February 2020	<b>Governors</b>	Maureen Spence
<b>Objective</b>			
To undertake a mock audit of the hydrotherapy pool			
<b>Background preparation</b>			
n/a			
<b>Scope of visit / Breadth of visit Scrutiny</b>			
Discussion with John Carruthers and observation of hydrotherapy pool records.			
<b>Governor Observations and Comments</b>			
<p>John is taking the lead role in the operation of the new hydrotherapy pool. John and another member of staff have undertaken pool plant maintenance training and are fully competent in ensuring the equipment is running smoothly and the correct amount of chemicals are in the water.</p> <p>During my visit I discussed with John the importance of keeping accurate records and he was able to produce examples of records including daily &amp; weekly readings, backwash records, service history, pool cleaning and bather load details. He has copies of staff training records and COSSH sheets. We discussed the storage of the chemicals, Personal Protective Equipment (PPI) and the need to have the chemical test kit calibrated on a yearly basis. Other areas discussed include Policies and procedures, Normal Operating Procedure, First Aid kits, Emergency procedures and risk assessments.</p> <p>John explained that the school has just recently started a Friday night after school session for targeted parents to swim with their children. This has proved very successful. A company called Puddleducks has also approached school with the view to hire the pool on Saturday mornings. John explained that he would personally open and lock up the building to enable this session to take place and he would also ensure the pool chemical readings were correct prior to the start of the session. He explained how there was no need for anyone to venture into the main school building during this session and also how the pool alarm can be isolated from the main building thus ensuring the security of the main school. We discussed the cleaning of the pool area after this Saturday morning session and agreed that cleaning should be written into the contract with Puddleducks so that the pool is clean and ready for use first thing on Monday mornings. We also discussed using an accident book for out of school hour sessions to ensure that school was aware of any minor incidents or accidents within the pool area. Major incidents or accidents would need to be reported to John asap on the day they occurred.</p> <p>I feel that John has an excellent handling on the running of the hydrotherapy pool. He has built up his knowledge in a relatively short period of time. The pool is an excellent resource for the school and if a small amount of revenue can be brought back into school by hiring out the pool at weekends that is a bonus.</p> <p>Many thanks to John for giving up his time to undertake this mock audit.</p>			

<b>Issues to be raised with the Full Governing Body (if any)</b> n/a
n/a
<b>Plans for Follow-up Visit</b>
No follow up visit planned.
<b>Date reviewed at FGB</b>